

AI-03996 Docmost BKM Upload

Owner	Ⓒ Rigel Arcayan
Tags	Project
Created time	July 5, 2026 5:56 PM

What is the bkm to upload to Docmost? I have a raw html files in a categorized directory? What about Notion, is there a simple procedure to migrate my Notion (free tier) to my self-hosted Docmost? Step by step instructions please.

For your migration tasks, youâ€™ll be pleased to hear the "Best Known Method" (BKM) for both scenarios is effectively a native feature in Docmost. Since youâ€™re running a self-hosted instance, you have full access to these tools without needing custom scripts.

Here is the straightforward procedure for both.

1. Migrating Categorized HTML Files

Docmostâ€™s UI handles bulk imports via ZIP archives, which will respect your existing directory structure.

1. **Prep your files:** Ensure your raw HTML files are in the folder structure you want to preserve.
2. **Archive:** Compress your root directory into a single .zip file.
3. **Import:**
 - Navigate to the **Space** in Docmost where you want these documents to live.
 - Click the ... (more actions) menu next to the **Pages** header in the sidebar.
 - Select **Import pages**.
 - Scroll to the **Import zip file** section.

- Upload your .zip file. Docmost will extract the archive and recreate the page tree based on your folder structure.

2. Migrating Notion (Free Tier)

Since you are on the free tier, you don't need a third-party migration tool. Docmost has a built-in Notion importer that parses the native export format perfectly.

1. Export from Notion:

- Go to **Settings & members** in your Notion sidebar.
- Select **Settings > Export all workspace content**.
- Choose **Markdown & CSV** as the format.
- Ensure "Include subpages" is checked.
- Click **Export**. Notion will email you a link to download a .zip file containing all your pages.

2. Import to Docmost:

- Navigate to your target Space in Docmost.
- Click the ... menu next to **Pages**.
- Select **Import pages**.
- Click the **Notion** button.
- Upload the ZIP file you downloaded from Notion.

Docmost's importer handles the internal linking, images, and page hierarchy preserved within that export package.

Engineer's Note: If you find the structure doesn't nest exactly as you expected, remember that Docmost's hierarchy is defined by the directory path in your ZIP. For the HTML migration, a quick dry-run with a single sub-folder first will save you from having to clean up a "flat" import if your directory depth is deeper than the importer expects.

Does this handle your bulk requirements, or were you looking to automate these imports via the REST API for a CI/CD pipeline?